



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 19, 2018
Agenda Item: Proposed Interlocal Agreement with White Salmon Valley Pool
Metropolitan Park District
Presented By: David Poucher, Mayor

ACTION REQUIRED:

Approval of Interlocal Agreement with White Salmon Valley Pool Metropolitan Park District for the City of White Salmon to provide financial and administrative services.

PROPOSED MOTION:

Motion to approve Interlocal Agreement with White Salmon Valley Pool Metropolitan Park District to White Salmon to provide financial and administrative services at the rate of \$66 per hour and a for a period from January 1, 2019 through March 31, 2019 with the opportunity for month-to-month extensions.

Why is it a legislative issue:

The council approves all interlocal agreements.

Explanation of issue:

The Metropolitan Park District needs financial and administrative services until such time it can hire its own employees. The city has offered the services of its Clerk Treasurer at the rate of \$66 per hour for a three-month period with the opportunity to extend the agreement on a month-to-month basis. The agreement also acknowledges that the Metropolitan Park District will not have funds to pay invoices until April 1, 2019 or later. The agreement provides that no late charges or fees shall be assessed until 30 days following the Park District's receipt of funds from the County Treasurer or a lending source.

Budget:

The proposal has minimal impacts on the budget.

Staff Recommendation:

Staff recommends the council approve the Interlocal Agreement with the Metropolitan Park District for the city to provide financial and administrative services.

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF WHITE SALMON AND WHITE SALMON VALLEY POOL METROPOLITAN PARK DISTRICT

This Interlocal Agreement (which hereinafter may be referred to as the "AGREEMENT"), is entered into by and between the City of White Salmon (which may hereinafter be referred to as "White Salmon"), a Washington municipal corporation, and the White Salmon Valley Pool Metropolitan Park District (which may hereinafter be referred to as "Park District"), a Washington municipal corporation, pursuant to the Interlocal Cooperation Act, RCW Chapter 39.34.

PURPOSE AND RECITALS

1. The Park District has the need for financial and administrative services until such time it can hire its own employees.
2. White Salmon desires to support the Park District by providing financial and administrative support services through its Clerk Treasurer.
3. The Park District will not receive any levy income until April 1, 2019, at the earliest.
4. The parties wish to establish a formal agreement in which White Salmon will provide financial and administrative support services through its Clerk Treasurer.
5. The parties do not contemplate the formation of a separate legal or administrative entity and do not contemplate any property shall be acquired which shall require disposal upon termination of this agreement.

NOW THEREFORE, the parties agree as follows:

1. The parties agree that the recitals are accurate.
2. White Salmon will provide financial and administrative services through its Clerk Treasurer at the rate of \$66.00 per hour.
3. This AGREEMENT shall be in effect January 1, 2019 through March 31, 2019, unless terminated sooner. The agreement can be extended a month-to-month basis upon agreement of all parties.
4. Invoices will be sent to the Park District monthly, but White Salmon understands that funds to pay the invoices may not be available until after April 1, 2019 or later. No late charges or fees shall be assessed until 30 days following the Park District's receipt of funds from the County Treasurer or from a lending source. Thereafter, the invoices will bear interest charges at the rate of one percent (1%) per month until fully paid.

5. If any provision hereof or its application is held invalid, the remainder of the provisions hereof shall not be affected.

6. No new entity will be created to administer this agreement.

7. All terms are covered by this Agreement. No additional terms are contemplated.

8. The White Salmon City Administrator shall be the Administrator for this Interlocal Agreement.

9. This Agreement will not result in the acquisition of any property.

IN WITNESS WHEREOF, the parties have signed this AGREEMENT, effective on the last date indicated below.

**WHITE SALMON VALLEY POOL
METROPOLITAN PARK DISTRICT**

CITY OF WHITE SALMON

Chair

Date

David Poucher, Mayor

Date

ATTEST:

Date

Jan Brending, City Clerk

Date

Approved as to form:

Date

Attorney

Kenneth Woodrich

White Salmon City Attorney

Date